**DUNSMUIR FIRE PROTECTION DISTRICT**

**5902 Dunsmuir Avenue**

**DUNSMUIR, CA 96025**

**MINUTES**

**April 23rd, 2024**

1. Call to order – Meeting was called to order at 7:03 p.m. Board Members Present: Robert Clark, Russell Elgin, Shirley Mei, Jimmy Palmer; Board Members Absent: Robert Hubbard. Others Present: Tamara Braden, District Secretary

2. Pledge of Allegiance

3. Reading and approval of the minutes from the meeting on March 19th, 2024 – Palmer motioned to approve the minutes as presented, seconded by Clark. Vote: 4-0-0-1

4. Old Business: Newly appointed Board Members, Robert Clark and Russell Elgin, re-signed the Oath of Office documents on proper forms.

5. New Business: None

6. Communication & Bills:

 a. Warrant # 1 (1) & (2) – City of Dunsmuir February 2024 Invoice - $16,742.81

 b. Warrant # 2 – District Board Payroll - $80.00

 c. Warrant # 3 – District Secretary Payroll, Federal Payroll Tax Deposit, and Office Supplies - $895.59

 d. Journal Voucher – State Payroll Tax February 2024 - $26.40

Mei motioned to approve the payment of the District’s bills in the amount of $17,744.80, seconded by Clark. Vote: 4-0-0-1

7. Commissioner's Report – Rob Clark reported that he may be out for the May 2024 meeting.

8. Fire Chief's Report - None

9. Public to Address- None

10. Announcements - None

11. Adjournment – Palmer motioned to adjourn, seconded by Mei. Vote: 4-0-0-1

Adjourned at 7:12 pm

Next meeting is May 21st, 2024