

DUNSMUIR FIRE PROTECTION DISTRICT

5902 Dunsmuir Avenue

DUNSMUIR, CA 96025

MINUTES - July 15th, 2025

Meeting Start Time: 7:00 p.m.

1. Call to order

Meeting was called to order at 7:07 p.m. Board Members Present: Russell Elgin, Shirley Mei, Jimmie Palmer; Board Members Absent: Robert Clark; Others Present: Fire Chief Dan Padilla, Tamara Braden.

2. Pledge of Allegiance

3. Reading and approval of the minutes from the meeting June 30th, 2025

Shirley Mei motioned to approve the minutes from June 30th, 2025, seconded by Jimmie Palmer. Vote: 3-0-1-0.

4. Old Business: 2025 District General Election

Notice of election has been posted. Tamara Braden will email the details pertaining to candidate packets to each Board Member. The deadline for submitting packets is August 8th, 2025. She will contact Board Members in the next week to make sure everyone knows what they need to do and assist, if necessary.

5. New Business: Special Assessments

Discussion and action to complete 2025 Special Assessments. The District had 208 parcels for Special Assessments, totaling \$12,730.48. Dan Padilla suggested working with the City of Dunsmuir to assess current expenditures and come up with a reasonable formula to use for proposing an increase to Special Assessments, as they have not been evaluated or increased in recent years. The District is hoping to be prepared to take this issue to ballot in 2026.

6. Communication & Bills

- a. Warrant # 1 - City of Dunsmuir June 2025 - Not available at the time of this meeting
- b. Warrant # 2 - District Board Payroll - to be \$60.00
- c. Warrant # 3 - District Secretary Payroll, Federal Payroll Tax Deposit - \$645.90
- d. Journal Voucher - State Payroll Tax - July 2025 - \$20.40

Shirley Mei motioned to approve the payment of the bills in the amount of \$726.30, seconded by Jimmie Palmer. Vote: 3-0-1-0.

7. Commissioner's Report

Russell Elgin would like Tamara Braden to reach out to see if a rubber-stamped signature is acceptable for signing documents, as he is experiencing carpal tunnel symptoms and writing has become a difficulty for him. Tamara Braden will reach out to the County Auditor's Office to see if a rubber-stamped signature is an option for him and report back at the next meeting.

8. Fire Chief's Report

Dan Padilla reported that the District needs new tires for the fire engine, which he estimates will cost approximately \$8,000. He believes our tires are past date, as they must be changed every 7 years regardless of wear. He further reported that the power outage from early July was due to a transformer that blew and although there were no arcs and sparks, it did cause the power to be shut down for several residents for the day. He is unsure if there will be more power outages coming as it heats up, but he hopes residents with medical conditions will have generator back-up.

The District responded to the following calls for the month of June 2025:

- 8 - Other type
- 2 - Traffic Accidents
- 21 - Medical
- 1 - Hazardous Situations
- 2 - Public Assists
- 1 - Other
- 35 Total

Finally, Dan Padilla reported that the County gave the District permission to purchase 7 new radios at \$2,500 each.

9. Public to Address

None

10. Announcements

None

11. Adjournment

Shirley Mei motioned to adjourn, seconded by Jimmie Palmer. Meeting adjourned at 7:27 p.m.

Next Meeting August 19th, 2025