**DUNSMUIR FIRE PROTECTION DISTRICT**

**5902 Dunsmuir Avenue**

**DUNSMUIR, CA 96025**

**MINUTES**

**February 20th, 2024**

1. Call to order – Meeting was called to order at 7:12 p.m. Board Members Present: Robert Hubbard, Shirley Mei, and Jimmy Palmer; Others Present: Russell Elgin and Tamara Braden

2. Pledge of Allegiance

3. Reading and approval of the minutes from the meeting January 16th, 2024 – Jimmy Palmer motioned to approve the minutes from January 16th, 2024, seconded by Shirley Mei. Vote: 3-0-0-0

4. Old Business: PNC Equipment contract was verified to be complete after one more payment due in January of 2025.

5. New Business: Board to appoint 2 additional members to the Board. Interested parties include Robert Clark and Russell Elgin. – Jimmy Palmer motioned to approve the appointment of Robert Clark and Russell Elgin to the Dunsmuir Fire Protection District Board of Directors, seconded by Shirley Mei. Vote: 3-0-0-0 Newly appointed Board Members will be sworn in prior to the meeting on March 19th, 2024.

6. Communication & Bills:

a. Warrant # 1 (1) & (2) – City of Dunsmuir December 2023 Invoice - $2,960.15

b. Warrant # 2 – District Board Payroll - $60.00

c. Warrant # 3 – District Secretary Payroll, Federal Payroll Tax Deposit - $645.90

d. Journal Voucher – State Payroll Tax February 2024 - $30.00

Jimmy Palmer motioned to approve the payment of the District’s bills in the amount of $3,696.05, seconded by Shirley Mei. Vote: 3-0-0-0

7. Commissioner's Report – Robert Hubbard will not be available to attend the March 2024 meeting.

8. Fire Chief's Report – None.

9. Public to Address – None.

10. Announcements – None.

11. Adjournment – Jimmy Palmer motioned to adjourn, seconded by Shirley Mei. Vote: 3-0-0-0.

Meeting was adjourned at 7:18 p.m.

Next meeting is March 19th, 2024.