**DUNSMUIR FIRE PROTECTION DISTRICT**

**5902 Dunsmuir Avenue**

**DUNSMUIR, CA 96025**

**MINUTES**

**May 21st, 2024**

1. Call to order – Meeting was called to order at 7:05 p.m. Board Members Present: Robert Clark, Russell Elgin, Shirley Mei, Jimmy Palmer; Others Present: Tamara Braden, Dan Padilla

2. Pledge of Allegiance

3. Reading and approval of the minutes from the meeting on April 23rd, 2024 – Robert Clark motioned to approve the minutes from April 23rd, 2024 as presented, seconded by Jimmy Palmer. Vote: 4-0-1-0

4. Old Business: Robert Hubbard to sign Oath of Office documents for newly appointed Board Members – on hold until Robert Hubbard returns, revisit at next meeting on June 18th, 2024.

5. New Business: a. Biennial review of Siskiyou County’s Conflict of Interest Policy – No changes to the Conflict of Interest Policy were necessary. Tamara Braden to submit signed documents to the Siskiyou County Clerk’s Office. b. FY 24/25 Preliminary County Budget Development – The Board of Directors discussed projected budget for Siskiyou County Auditor, FY 24/25. Jimmy Palmer motioned to approve the Preliminary County Budget, seconded by Shirley Mei. Vote: 4-0-1-0

6. Communication & Bills:

 a. Warrant # 1 (1) & (2) – City of Dunsmuir March 2024 Invoice - $3141.68

 b. Warrant # 2 – District Board Payroll – to be $80.00

 c. Warrant # 3 – District Secretary Payroll, Federal Payroll Tax Deposit - $645.90

 d. Journal Voucher – State Payroll Tax February 2024 - $26.40

7. Commissioner's Report

8. Fire Chief's Report

9. Public to Address

10. Announcements

11. Adjournment

Posted at Manfredi’s, Dunsmuir Post Office, and Dunsmuir City Hall