**DUNSMUIR FIRE PROTECTION DISTRICT**

**5902 Dunsmuir Avenue**

**DUNSMUIR, CA 96025**

**On-Site Meeting - January 16th, 2024**

Meeting Start Time 7:00 p.m.

1. Call to order

2. Pledge of Allegiance

3. Reading and approval of the minutes from the meeting November 21st, 2023

4. Old Business: Board to review/approve Letter of Engagement from Charles Pillon, CPA for multi-year Audit (FY 17/18, FY 18/19, FY 19/20, FY 20/21, FY 21/22, FY 22/23), totaling $21,000.00. Audit to begin in Spring of 2024.

5. New Business: Jimmy Palmer has been appointed by the Board of Supervisors as our third Board Member. Board to decide who will serve as current Board Chairman. DFPD Board has 2 current vacancies. Vacancy announcement to be posted by 1/16/24. Interested candidates may contact the District Secretary at (530) 598-4983 to request consideration of appointment. The Board will appoint 2 members to fill vacancies at the next meeting on February 20th, 2024.

6. Communication & Bills:

a. Warrant # 1 (1) & (2) 12.19.23 – City of Dunsmuir October 2023 Invoice - $4,470.59

b. Warrant # 1 (3) 12.19.23 – District Secretary Payroll, Federal Payroll Tax Deposit,

Land Tax Payment to Siskiyou County - $682.12

c. Journal Voucher 12.19.23– State Payroll Tax for November 2024 - $30.00

d. Warrant # 1 (2) & 1 (2) 1.16.24 – City of Dunsmuir November 2023 Invoice –

$5,789.57

e. Warrant # 1 (3) 1.16.24 – District Secretary Payroll, Federal Tax Deposit, PNC

Equipment Invoice - $24,976.19

f. Warrant # 2 1.16.24 – Board Payroll to be $60.00

g. Journal Voucher 1.16.24 – State Payroll Tax - $30.00

7. Commissioner's Report

8. Fire Chief's Report

9. Public to Address

10. Announcements

11. Adjournment

Posted at Manfredi’s, Dunsmuir Post Office, and Dunsmuir City Hall